



HO-CHUNK NATION

DEPARTMENT OF PERSONNEL

POSITION: EMINENT SPEAKER



DEPARTMENT	JOB CODE	PAY GRADE
Heritage Preservation/Language Division	EMSK	20

SUMMARY: The Eminent Speaker will provide instruction of Hoocak language instruction to learners of various proficiencies in an effort to revitalize the Hoocak language as an instructor and mentor. The Eminent Speaker is a first language speaker who will provide a service as a resource to the communities, and staff in accomplishing the goals and objectives of the Hoocak Language Division.

DUTIES & RESPONSIBILITIES:

1. Assist with the development of all first and second language acquisition programs.
2. Share language experiences in both academic and community settings.
3. Technological recordings will be required for the preservation of Language and Culture.
4. Assist in teaching community classes, with participants ranging from preschool, children, teen, adults, elders and families.
5. Assist in teaching formal classes in high school, college, or immersion settings.
6. Provide effective instruction incorporating various teaching methodologies including fluent communicative techniques.
7. Appropriately incorporate Hoocak culture within program activities.
8. Collaborate with Language Division staff in planning, development and implementation of community classes, activities and events.
9. Utilize public speaking abilities to present workshops and other trainings.
10. Ability to work flexible schedule to accommodate evening classes and occasional weekend events.
11. Other duties as assigned within the scope of the LAP and Hoocak Academy goals and objectives by Eminent Speaker Liaison.

REQUIRED SKILLS & ABILITIES:

1. Individual should possess the following:
 - a. show understanding, respect and value of Hoocak culture;
 - b. establish good rapport with elders, youth and community;
 - c. possess positive and outgoing interpersonal skills;
 - d. Basic computer skills.

MINIMUM QUALIFICATIONS: (REQUIRED KNOWLEDGE & EXPERIENCE)

1. First Language Speaker.
2. The following are preferred but not required: valid driver's license, insurance, and reliable transportation.
3. Individual must be able to pass a criminal background investigation according to State Licensing requirements.

WORKING CONDITIONS: Travel is required in this position.

"This position requires a complete criminal background investigation"

All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation – Resolution 08-20-13K

"All employees are subject to the Drug, Alcohol and Controlled Substance Policy"

EEO: 2

NON-EXEMPT

NO FLEX

Funding Source: NPD

Approved: Admin 05.04.15 Legislature 05.05.15

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