



Ho-Chunk Nation

Job Description



TITLE: Agronomist		JOB CODE: AGRO	
Government Employee		EEO: 2	PAY GRADE: 14
Non Exempt	Non-Flex	FUNDING SOURCE: Grant/ARPA NPD	HO-CHUNK PREFERENCE

"All employees are subject to the Drug, Alcohol and Controlled Substance Policy."

All employees will be required to attend orientation or training to attain knowledge of the history, culture and traditions of the Ho-Chunk Nation – Resolution 08-20-13K

POSITION OVERVIEW

The Agronomist position is an integral part of an agriculture operation that develops better farming practices and has the capability to produce and improve crops production. To focus and achieve quality and large amounts of food production for the Nation's food supply. The Agronomist position will develop methods to control weeds and pests to keep crop disease-free and healthy for consumption. The overall objective of the Agronomist is to help produce the finest crops, on a consistent basis on the Nation's land to become sustainable in food sovereignty.

PERFORMANCE-BASED JOB FUNCTIONS AND OBJECTIVES

1. Take soil samples of the field, those including: multiple depth, geo-reference, and multiple site sampling to catalog the changes in soil texture annually. Also, to prepare and present progress reports as needed monthly from data collected and analyzed.
2. Management for field trials, plant physiology, and irrigation annually.
3. Ensure the appropriate timing and application of seeding, fertilization, and pesticides.
4. Analyze crop claims issues as necessary.
5. Provide training, guidance and recommendations for crop production.
6. Assist with annual agronomic budget.
7. Identify via reports and maps potential Ho-Chunk Nation agriculture lands available for use by the Nation or leases prior to the end of each fiscal year.
8. Other duties as assigned.

JOB RESPONSIBILITY

Job Reports to	Executive Director
Leadership Accountability	Implement operating plans
Supervisory Accountability	N/A
Organizational Accountability	Assist with crop production for sustainable food sovereignty
Financial Accountability	Assist with budgeting and cost monitoring
Customer Accountability	Shares food system knowledge and recommendations for individuals or community based events.
Employee Accountability	Operates with significant independence, subject to directives from Executive Director



MINIMUM QUALIFICATIONS

EDUCATION:

1. Associate's Degree in Agronomy, Agriculture, or related equivalent.
2. Bachelor's Degree is preferred.

ESSENTIAL:

1. Possession of valid driver's license, and proper insurance.
2. OSHA First-aid and CPR compliant.

EXPERIENCE:

1. No less than two (2) years of experience in agronomy or agricultural equivalent.
2. Must have three (3) years of experience with agricultural equipment and technology.

KNOWLEDGE, SKILLS, ABILITIES REQUIRED

1. Provide accurate crop production guidance to farmers on many different types of land within the Ho-Chunk Nation jurisdiction.
2. Proficiency with computers, along with diagnostic scientific software.
3. Awareness of industry trends, policies, regulation and grant opportunities through the United States Department of Agricultural (USDA), the Bureau of Indian Affairs (BIA), and the Natural resource Conservation Service (NRCS).
4. Operates independently and as a team member by providing reports and presents findings to management for decision making.
5. Ability to interact with internal and external agencies: USDA, FSA, UW-Extension Offices, and Co-op's as needed. Interacts with other departments, land owners, and customers.
6. Some knowledge of HCN structure, organization, and traditions as they apply to agricultural.
7. Ability to negotiate and manage Ho-Chunk Nation agricultural leases with farmers.

WORK PLACE RESPONSIBILITY

1. Maintains a safe and healthy work place environment.
2. Awareness of industry trends, technology and developments.

WORKING CONDITIONS

1. Work indoors and outdoors.
2. Field work requires working in a variety of weather conditions.
3. This position requires frequent walking, sitting, bending, and lifting for extending periods of time. See physical demands worksheet for further details.
4. Travel is required with position.